

Westland School

Since 1949

Flexible Tuition ISM FAST Instructions 2024-2025 School Year

Westland utilizes the online service of *Financial Aid for School Tuition (FAST)* to process applications. FAST provides a flexible tuition analysis service which includes a recommendation of what a family should contribute toward tuition. All information from FAST is kept confidential. Data is reviewed by Westland's Flexible Tuition Committee, and decisions will be made in alignment with the school's 2024/2025 budget. Flexible Tuition contracts are then sent to families along with Westland's standard contracts.

DUE January 5, 2024

- The flexible tuition application will be available on Westland's website in the fall and must be submitted to FAST no later than January 5, 2024.
- The application process is self-guided. FAST has a 24/7 helpline to assist you with questions you may have about the process on FACTS: 877-326-FAST (3278). *Please do not call Westland with questions.*
- The following documents **for tax year 2022** are due January 5, 2024:

Upload to FAST

- 2022 Federal tax return – including all schedules C, D, E, etc.
- 2022 State tax return
- 2022 Business tax return (1120)
- 2022 W2s, 1099s, and K1s
- Final 2022 paystub
- Documentation for Alimony/Child Support
- The charge for the application is \$53.00 and is to be paid by credit card at the end of the session. If you cannot budget the fee, please contact Director of Finance, Carole Barber (cbarber@westlandschool.org) or call 310-472-5544.

DUE February 12, 2024

- *The following documents for tax year 2023 are required - upload to FAST:*
 - 2023 W2s, 1099s, and K1s
 - Final 2023 paystub



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- If you prefer to mail paper copies of the required documentation, please send directly to FAST with ***“Westland School” on the envelope under your return address:***

FAST Processing - ISM
2207 Concord Pike #417
Wilmington, DE 19803

If you chose to mail your documents, please do so a week ahead of the due dates.

- Complete application packages will be processed by FAST - incomplete applications will not be processed.
- FAST will not accept faxed application documents.
- You will receive an email confirmation from FAST when your application has been completely processed.

- **First-time Flexible Tuition applicants, please note:**

In addition to the 2022 documents listed above, please also upload the same documents for 2021.

